# 2021 Virco Furniture Favorites



# Featuring All of Virco's Most Popular Models





# Proudly Designed, Manufactured And Assembled By American Workers:



Since 1950, when we opened our doors in Southern California, Virco has been proud to design, manufacture and assemble our products in the U.S..

One of America's iconic brands, Virco is the country's largest manufacturer and supplier of furniture and equipment for K-12 schools. All manufacturing processes – from metal fabrication and woodworking, to plastic injection molding, powder coating and chrome plating – are done in-house at our two state-of-the-art facilities in Torrance, California, and Conway, Arkansas.

Because we're involved in every process from beginning to end, we can assure the highest quality product at an affordable price. Our American workforce takes pride in their work, knowing that their expertise has earned Virco a reputation for integrity and value.





# Sage<sup>™</sup> Series

Substance & Style

Virco's Sage<sup>™</sup> classroom seating features a generously sculpted shell with a flexible, high-profile backrest for less fatigue, greater comfort and enhanced circulation.

Model

Promo Price

#### SGTASK18P

Task chair, 16"- 201/2" adjustable-height seat with upholstered seat pad and five-star base.

#### 5-STAR BASE:

SOFT PLASTIC/UPHOLSTERED PADDED SEAT:

QUICK SHIP COLORS: Black soft plastic with Onyx fabric or Navy soft plastic with Midnight fabric. Char Black 5-star base.





Model	Promo Price

#### SG418

18" seat height

4-leg chairs stack 6-high

FRAME:

SOFT PLASTIC SEAT:



QUICK SHIP COLORS: Chrome frame with Navy, Graphite or Black soft plastic seat. Nylon-base glides.

# N2 Series

N 4 - -l - l

Long Lasting Comfort

The N2 was designed to be the perfect balance of comfort, durability and affordability; the trademark customers have long recognized as Virco's key ingredients for great value.

Model	Promo Price
N218	
18" seat height	
N216	
16 <sup>1</sup> / <sub>2</sub> " seat height	
N214	
14 <sup>1</sup> / <sub>2</sub> " seat height	
N212	
12" seat height	



stack 8-high



FRAME: SOFT PLASTIC SEAT:

QUICK SHIP COLORS: N212, N214 and N216 available with Navy or Wine soft plastic seat with Chrome frame. N218 available with Navy, Wine, Graphite or Black soft plastic seat with Chrome frame. Nylon-base glides.

# ZUMA® Series

#### Beautiful Balance

Best-selling ZUMA® furniture, designed by Peter Glass and Bob Mills, offers a perfect blend of style and ergonomic support. A wide range of models are available – all with the flexible ZUMA backrest – adding comfort to any classroom.

Model	Promo Price
ZU418	
18" seat height	
ZU415	
15" seat height	
ZU413	
13" seat height	



FRAME: SOFT PLASTIC SEAT:

QUICK SHIP COLORS: ZU413 and ZU415 available with Navy or Cobalt Blue soft plastic seat with Chrome frame. ZU418 available with Navy, Cobalt Blue, Graphite or Black soft plastic seat with Chrome frame. Nylon-base glides.





Model Promo Price

#### ZFLROCK18

Full-size bucket floor-level rocking chair. Sized for  $5^{\rm th}$  grade to adult learning.

#### ZFLROCK15

Mid-size bucket floor-level rocking chair. Sized for  $K\text{-}4^{\text{th}}$  grade.

SOFT PLASTIC SEAT:

QUICK SHIP COLORS: ZFLROCK15 is available with Green Apple, Cobalt Blue or Navy soft plastic seat and base. ZFLROCK18 is available with Green Apple, Cobalt Blue, Navy or Black soft plastic seat and base. Black rocker pad.

Model

Promo Price

#### ZROCK18

 $18\ensuremath{\text{"}}$  seat height rocking chair. For carpeted surfaces.

FRAME:

SOFT PLASTIC SEAT:

**QUICK SHIP COLORS:** Chrome frame with Navy or Black soft plastic seat. Recommended for carpeted surfaces.





Model Promo Price

#### ZLAB

Lab stool with  $19^{1}/_{2}$ "- 27" adjustable-height seat, adjustable-height footring and five-star base.

SOFT PLASTIC SEAT:

5-STAR BASE:

QUICK SHIP COLORS: Navy or Black soft plastic seat with Black 5-star base.

Model Promo Price

### ZTASK18

Task chair with 16"- 201/2" adjustable-height seat and five-star base.

# Civitas® Series

Virco's new Civitas® collection elegantly combines comfort and durability. A tasteful assortment of chairs helps define gathering areas for commons, food service, libraries, media centers, and circulation environments.



Model

Promo Price

#### CZ18

18" seat height. ZUMA style soft plastic Civitas.

FRAME:

SOFT PLASTIC SEAT:

QUICK SHIP COLORS: Seat available with a Black soft plastic seat with a Chrome frame. Nylon-base glides.

# Analogy® Series

Competence & Value

Virco's Analogy® Series chairs combine the strength of heavy-gauge tubular steel legs with a smooth polypropylene shell and a comfortably contoured waterfall seat front.



Model	Promo Price
AN18EL	
18 <sup>1</sup> / <sub>2</sub> " seat height	
AN18	
18" seat height	
AN16	
16" seat height	
AN14	



4-leg chairs stack 8-high

FRAME: SOFT PLASTIC SEAT:

QUICK SHIP COLORS: AN14 and AN16 available with Navy soft plastic seat with Chrome frame. AN18 available with Navy, Black or Graphite soft plastic seat with Chrome frame. AN18EL available with Black soft plastic seat with Chrome frame. Nylon-base glides.

14" seat height

AN18EL



Model	Promo Price
ANROCK18	
18" seat height	

QUICK SHIP COLORS: Chrome frame with Navy or Cobalt Blue soft plastic seat.

FRAME: SOFT PLASTIC SEAT:

Model Promo Price

#### ANFLROCK18

Full-size floor rocker. Sized for 5th grade to adult learning.

#### ANFLROCK15

Mid-size bucket floor-level rocking chair. Sized for K-4th grade.

FRAME: SOFT PLASTIC SEAT:



QUICK SHIP COLORS: Available with Navy, Cobalt Blue or Green Apple soft plastic seat and base. Black rocker pad.

# Metaphor® Series

Bold New Legacy

The Metaphor® shell has been designed to provide exceptional comfort for a fully-framed chair. The waterfall front, deep seat pocket and rolled back seat crest provide excellent ergonomic support.



Model	Promo Price
N918	
18" seat height	
N916	
16 <sup>1</sup> / <sub>2</sub> " seat height	
N914	
14 <sup>1</sup> / <sub>2</sub> " seat height	
N912	
12 <sup>1</sup> / <sub>2</sub> " seat height	



Metaphor 4-leg chairs are designed for true vertical stacking up to 12 high.

FRAME: SOFT PLASTIC SEAT:

QUICK SHIP COLORS: N912, N914 and N916 available with Navy or Wine soft plastic seat with Chrome frame. N918 available with Navy, Wine or Graphite soft plastic seat with Chrome frame. Nylon-base glides.

# 2000 Series

Enduring Value

Virco's stackable 2018 model combines the strength of heavy-gauge tubular steel legs with a smooth polypropylene shell and a comfortably contoured waterfall seat front.



FRAME:

QUICK SHIP COLORS: Seat available in Navy soft plastic with a Chrome frame and nylon-base glides.

SOFT PLASTIC SEAT:

# 9000 Series

#### Iconic Original

With over 50 million units sold, this is the best-selling line of school furniture in the United States. If you're looking for an economical solution to outfit your classroom, this is it.



Model	Promo Price
9018	
18" seat height	
9016	
16" seat height	
9014	
14" seat height	
9012	
12" seat height	
9010	
10" seat height	



9000 Series 4-leg chairs without casters can be stacked 8 high.

FRAME: SOFT PLASTIC SEAT:

QUICK SHIP COLORS: 9010, 9012, 9014 and 9016 available with Navy or Wine soft plastic seat with Chrome frame. 9018 available with Navy, Wine, Graphite or Black soft plastic seat with Chrome frame. Nylon-base glides.

# 9000 Series Chair Desks



Model	Promo Price

18" seat height with 20" x 25<sup>1</sup>/<sub>2</sub>" x 12" highpressure laminate tablet arm work surface and wire hookrack



Model Promo Price

#### 9400BR

18" seat height with 18" x 24" high-pressure laminate work surface and wire bookrack.

FRAME: SOFT PLASTIC SEAT: LAMINATE TOP:

QUICK SHIP COLORS: Chrome frame with Navy soft plastic seat and a Medium Oak high-pressure laminate work surface with clear lacquer edge. Nylon-base glides.

9700BR

# 3000 Series

Virco's 3000 Series chair and chair desk models resist stains and scratches, and are also remarkably chip-resistant. Their easily-cleaned hard plastic surfaces retain a bright, fresh look year after year.



Model	Promo Price
3018	
18" seat height	
3016	
16" seat height	
3014	
14" seat height	
3012	
12" seat height	



3000 Series chairs can be stacked 4 high.

FRAME: MARTEST® 21 HARD PLASTIC SEAT: ■

QUICK SHIP COLORS: Chrome frame with Navy Martest® 21 hard plastic seat and back. Nylon-base glides.



g	3400BRM

Model	Promo Price

18" seat height with 18" x 24" FRW™ hard plastic work surface. Wire bookrack.

FRAME: FRW HARD PLASTIC TOP: MARTEST® 21 HARD PLASTIC SEAT: ■

QUICK SHIP COLORS: Chrome frame with Navy Martest 21 hard plastic seat and back and Sandstone or Grey Nebula FRW hard plastic work surface. Nylon-base glides.



Model	Promo Prica

#### 3700BRM

18" seat height with a 141/2" x 20" x 28" FRW hard plastic work surface. Wire bookrack.

FRAME: FRW HARD PLASTIC TOP: MARTEST® 21 HARD PLASTIC SEAT: ■

QUICK SHIP COLORS: Chrome frame with Navy Martest 21 hard plastic seat and back and Sandstone FRW hard plastic work surface. Nylon-base glides.

# ZUMA® Series Desks

With a wide selection of adjustable-height student desks ZUMA provides solutions to a variety of classroom environments. With an adjustable 22"-34" high work surface, these stylish desks are available with nylon-base glides.



Model

Promo Price

#### ZADJ2026BOXM

Adjustable-height desk with plastic open-front book box. 20" x 26¹/8" FRW™ hard plastic work surface.

FRAME: ■ *lower leg is chrome*FRW HARD PLASTIC TOP: ■
SOFT PLASTIC BOOK BOX: ■

QUICK SHIP COLORS: Fusion Maple hard plastic work surface. Silver Mist upper frame with Navy or Black soft plastic open-front book box. Adjustable-height Chrome lower legs with nylon-base glides.



Model

Promo Price

#### ZADJ2026M

Adjustable-height desk with 20" x  $26^{1/8}$ " FRW hard plastic work surface.

FRAME: lower leg is chrome
FRW HARD PLASTIC TOP:

QUICK SHIP COLORS: Fusion Maple or Looks Likatre hard plastic work surface with Silver Mist upper frame. Adjustable-height Chrome lower legs with nylon-base glides.



ZHEXM

Model

Promo Price

#### **ZHEXBOXM**

Adjustable-height desk with plastic open-front book box. 33" x  $21^1/8$ " FRW hard plastic work surface. Used to create groups of three, four or six.

FRAME: In lower leg is chrome

FRW HARD PLASTIC TOP: IN THE SOFT PLASTIC BOOK BOX: IN THE SOFT P

QUICK SHIP COLORS: Silver Mist upper frame. Fusion Maple FRW hard plastic top with Navy soft plastic openfront book box, or Grey Nebula or Looks Likatre FRW hard plastic top with Black open-front book box. Adjustable-height Chrome lower legs with nylon-base glides.

Model

Promo Price

#### **ZHEXM**

Adjustable-height desk with 33" x  $21^{1}$ /8" FRW hard plastic work surface.

QUICK SHIP COLORS: Silver Mist upper frame with Fusion Maple, Looks Likatre or Grey Nebula FRW hard plastic top. Adjustable-height Chrome lower legs with nylon-base glides.



Model Promo Price

#### ZBOOMBBM

Adjustable-height desk with plastic open-front book box. 28" x 28" FRW hard plastic work surface. Used to create groups of four.

FRAME: Mower leg is chrome FRW HARD PLASTIC TOP: SOFT PLASTIC BOOK BOX:

QUICK SHIP COLORS: Fusion Maple hard plastic work surface. Silver Mist upper frame with Navy soft plastic open-front book box. Adjustable-height Chrome lower legs with nylon-base glides.

## TEXT® Series Desks

Contemporary styling, durable construction and adjustable legs make this popular TEXT® desk appropriate for all grade levels.



Model Promo Price

#### TD2128YADJM

Adjustable-height desk.  $21^3\mbox{/s"}$  x  $28\mbox{"}$  FRW  $^{\mbox{\tiny M}}$  hard plastic work surface.

FRAME: lower leg is chrome FRW HARD PLASTIC TOP:

QUICK SHIP COLORS: Silver Mist upper frame with adjustable-height Chrome lower legs. Fusion Maple FRW hard plastic work surface. Nylon-base glides.

# 751 Series Lift-Lid Desks

751 Series desks feature dual closing devices and sturdy steel hinges for a quiet, reliable performance.



Model

Promo Price

#### **751MBB**

Lift-lid desk with metal book box. 18" x 24" high-pressure laminate work surface.

FRAME: In lower leg is chrome
METAL BOOK BOX: In LAMINATE TOP: In LAMINATE

QUICK SHIP COLORS: Char Black upper frame with adjustable-height Chrome lower legs. Medium Oak lift-lid high-pressure laminate work surface with clear lacquer edge. Black metal book box. Nylon-base glides.

## 785 Series Desks

Virco offers a variety of sturdy classroom desks with a variety of styles to fit any budget. Adjustable legs make these desks appropriate for all grade levels.



Model

#### 785

Adjustable-height desk with plastic open-front book box. 18" x 24" high-pressure laminate work surface.

FRAME: In lower leg is chrome

LAMINATE TOP: SOFT PLASTIC BOOK BOX:

QUICK SHIP COLORS: Char Black upper frame with adjustableheight Chrome lower legs. Medium Oak high-pressure laminate work surface with clear lacquer edge, or Grey Nebula highpressure laminate work surface with Black lacquer edge. Black soft plastic open-front book box. Nylon-base glides.



Model

#### **785MBB**

Adjustable-height desk with metal open-front book box. 18" x 24" high-pressure laminate work surface.

FRAME: Inwer leg is chrome METAL BOOK BOX: LAMINATE TOP:

QUICK SHIP COLORS: Char Black upper frame with adjustableheight Chrome lower legs. Medium Oak high-pressure laminate work surface with clear lacquer edge, or Grey Nebula highpressure laminate work surface with Black lacquer edge. Black metal open-front book box. Nylon-base glides.



Model

#### 785MBBM

Adjustable-height desk with metal open-front book box.  $18" \times 24"$  FRWTM hard plastic work surface.

FRAME: ■ lower leg is chrome METAL BOOK BOX: ■
FRW HARD PLASTIC TOP: ■

QUICK SHIP COLORS: Char Black upper frame with adjustable-height Chrome lower legs. Sandstone FRW hardplastic work surface with Black metal open-front book box. Nylon-base glides.



Model

#### 785M

Adjustable-height desk with plastic open-front book box.  $18" \times 24"$  FRW hard plastic work surface.

FRAME: ■ lower leg is chrome SOFT PLASTIC BOOK BOX: ■
FRW HARD PLASTIC TOP: ■

QUICK SHIP COLORS: Char Black upper frame with adjustableheight Chrome lower legs. Sandstone FRW hard-plastic work surface with Black soft plastic open-front book box. Nylon-base glides.

# The Jr. Executive Desk

Adjustable-height single student desk with integrated modesty panel and side-mounted storage compartments.

Model Promo Pri

#### **765MBB**

20" x 34" high-pressure laminate desk top with metal side-storage compartment and molded modesty panel.

FRAME: Iower leg is chrome

LAMINATE TOP:

METAL STORAGE:

PLASTIC MODESTY PANEL:

765MBB

QUICK SHIP COLORS: Char Black frame with adjustable-height Chrome lower legs. Medium Oak highpressure laminate work surface with clear laquer edge. Black metal storage and Black molded modesty panel. Nylon-base glides.

# Administrative & Instructor Stations

Virco's collection of administrative and instructor stations give you a great mix of quality construction, understated styling, storage solutions and technology support.



543

Model Promo Price

543

Steel-frame desk with right-side, 2-drawer pedestal and center pencil drawer.

Model Promo Price

546

Steel-frame desk with 2-drawer pedestals on each side and center pencil drawer.

FRAME: Chrome legs and drawer pulls

LAMINATE TOP:

QUICK SHIP COLORS: Char Black upper frame and drawers with Chrome legs. Medium Oak highpressure laminate work surface with Char Black banding. Nylon-base glides.



# Metal Filing & Storage

Virco offers a sturdy metal filing solution, ideal for classroom and clerical office use. This unit is built to last with all the features you expect to find but at a budget price.

Model

Promo Price

54VF154D

15"W x  $26^{1}/2$ "D x  $52^{1}/8$ "H, 4 letter-sized drawers with lock.

FRAME:

QUICK SHIP COLORS: Char Black cabinet, and drawers.

# 4000 & 5000 Series Activity Tables

At home, in classrooms, training rooms, workrooms and mailrooms, Virco 4000 and 5000 Series Activity tables, featuring  $1^1/8^{\circ}$  thick tops, are especially great for everyday activities or for collaborative learning environments.

# 4000 & 5000 Series Table Shapes











4000 Series

These tables feature a sturdy thin profile leg design with three adjustable leg height options. Models with LO legs adjust table height from 17"-25". Standard models adjust table height from 22"-30" and there is a leg kit that can be purchased to create a floor table that adjusts from  $14^1/4$ "- $22^1/4$ ".





#### 17"-25" Adjustable-Height Tops

Model	Top Size	Promo Price
482436L0	24" x 36"	
482448L0	24" x 48"	
482460L0	24" x 60"	
483048L0	30" x 48"	
483060L0	30" x 60"	
483072L0	30" x 72"	
483672L0	36" x 72"	
4848RLO	48" Round	
48KID72LO	72" Kidney	_
48TRAP60L0	60" Trap	
48HORSE60LO	60" x 66"	
	Horseshoe	

22"-30" Adjustable-Height Tops

Model	Top Size	Promo Price
482436	24" x 36"	
482448	24" x 48"	
482460	24" x 60"	
483048	30" x 48"	
483060	30" x 60"	
483072	30" x 72"	
483672	36" x 72"	
4848R	48" Round	
48KID72	72" Kidney	
48TRAP60	60" Trap	
48HORSE60	60" x 66"	
	Horseshoe	

FRAME: Image: Index | Index |

QUICK SHIP COLORS: Char Black or Silver Mist upper frame with adjustable-height Chrome lower legs. Nylon-base glides. Medium Oak or Grey Nebula high-pressure laminate work surface with Char Black banding.

#### 4000 Series Floor Table Leg Kit

Converts 4000 Series tables to  $14^{1}/4^{"}-22^{1}/4^{"}$  floor tables.



48FLRLEG

Model

Promo Price

Pack of 4000 Series Chrome floor table conversion legs. 141/4"-221/4" table height.

LOWER LEG IS CHROME

**QUICK SHIP COLORS** Chrome lower leg with nylon-base glides.

#### 5000 Series

5000 Series tables are characterized by their bold leg style. Like all Virco activity tables, models can be grouped together to make collaborative arrangements or separated into individual work stations. The series features tables with two leg options; 30" fixed height tables or 24"-32" adjustable-height tables.



#### 30" Fixed-Height Tops

Model	Top Size	Promo Price
50243630	24" x 36"	
50244830	24" x 48"	
50246030	24" x 60"	
50304830	30" x 48"	
50306030	30" x 60"	
50307230	30" x 72"	
50367230	36" x 72"	
5048R30	48" Round	
50TRAP6030	60" Trap	
50KID7230	72" Kidney	
50HORS6030	60" x 66"	
	Horseshoe	

### 24"-32" Adjustable-Height Tops

Model	Top Size	Promo Price
502436ADJ	24" x 36"	
502448ADJ	24" x 48"	
502460ADJ	24" x 60"	
503048ADJ	30" x 48"	
503060ADJ	30" x 60"	
503072ADJ	30" x 72"	
503672ADJ	36" x 72"	
5048RADJ	48" Round	
50TRAP60ADJ	60" Trap	
50KID72ADJ	72" Kidney	
50HORS60ADJ	60" x 66" Horseshoe	

FRAME: I lower leg is chrome LAMINATE TOP:

QUICK SHIP COLORS: Char Black or Silver Mist upper frame with adjustable-height Chrome lower legs. Nylon-base glides. Medium Oak or Grey Nebula high-pressure laminate work surface with Char Black banding.

#### **Optional Storage**

Add an optional book box to select 4000 and 5000 activity tables.



Model	Promo Price
UBOOK	
Plastic book box	
	_
PLASTIC BOOK BOX:	RUNNERS:

**QUICK SHIP COLORS:** Char Black plastic book box.

UBOOK

# Mobile Bench and Stool Tables

Virco® mobile tables are remarkably easy to use. Specially designed torsion bars help you fold and unfold our UL® listed stool and bench tables quickly and smoothly.



Model	Seat Height	Seats	Table Height	Top Size	Promo Price
MTB172912	17"	12-16	29"	30" x 144"	
MTS17291212	17"	12	29"	30" x 144"	



FRAME: LAMINATE TOP: PLASTIC SEAT:

QUICK SHIP COLORS: Chrome frame and Navy stools with Medium Oak or Grey Nebula high-pressure laminate surface with Char Black banding.



# Convertible Bench Table

Convertible bench tables bring exceptional versatility to multi-purpose applications.



Model	Top Size	Promo Price
MTC8	15" x 96"	

MTCB E ULISTED

FRAME: LAMINATE TOP:

QUICK SHIP COLORS: Char Black upper frame, Chrome lower frame with Grey Nebula high-pressure laminate surface with Char Black banding.

# Core-a-Gator® Lightweight Folding Tables

Virco's patented Core-a-Gator® design, featuring a rugged ABS plastic core and an extruded aluminum frame, delivers consistent, reliable operation. Core-a-Gator models are up to 40% lighter than traditional tables.



QUICK SHIP COLORS: El Dorado Bronze frame with Greystone ABS plastic table.



# Steel-Frame Folding Chairs

Folding chairs provide quick, convenient seating at a moment's notice and are "must haves" in the field of multi-purpose furniture.

oric upholstered
oric upholstered
JPHOLSTERY:
edona Sailor fabric
Promo Price

# COLORS

Virco offers a range of colors for the products in this brochure. Below are swatches as referenced by the specific models.



### Soft Plastic



# FRW™ Hard Plastic Tops



### Martest® 21 Hard Plastic Seats & Backs



# High-Pressure Laminate



# 188 Fabric Upholstery



Sedona Sailor B111204

# Sage™ Plastic/Upholstery





CAUTION: Due to color reproduction variability in printed materials and digital media, Virco recommends that you review product colors on sample coupons or swatches before purchasing to confirm that your product color choices coordinate with the interior spaces for which these products are intended. Virco will provide complimentary sample coupons or swatches for plastic, laminate, powder coat paint and upholstery colors; however, it is the customer's responsibility to request these sample materials. Once you've submitted your request, your Virco Sales Representative will be happy to assist you with this process.

# Virco Warranty

Virco will repair or replace, at its option, any Virco furniture or equipment product which proves to be defective in original material or workmanship that may become evident within the first 10 years of the date of purchase and 5 years from the date of purchase for glides, floor rocker foam pad, casters, pneumatic cylinders and torsion bars on mobile folding tables. This is your sole and exclusive remedy. This warranty covers products manufactured after January 1, 2017, as long as product is owned by original purchaser, and is subject to limitations.

#### Terms and Conditions:

- Selections apply to orders taken from January 1, 2021 to December 31, 2021 for immediate delivery.
- · Requested Delivery Date Range

The requested delivery date is a required element of the order. Failure to indicate a delivery date will result in the order shipping as soon as it is ready. Indication of a delivery date that is earlier than the stated lead times for the items on the order will result in the order shipping as soon as it is ready. If a specific delivery date is needed, please indicate a range of dates that are acceptable as it may not be possible to deliver on a specific date. If an order cannot be received until a certain date, please indicate a "not before" date, with the understanding that the order can arrive anytime after that date and will not necessarily arrive the next day. During our peak season of July and August, delivery dates may be extended due to heavy demand for both product and transportation. Accepting orders as soon as they are ready is the best way to ensure your order is fulfilled.

If you are seeking the fastest delivery times, order products from different groups (Quick Ship models or Campus Basics models) on different purchase orders. Orders with product from mixed groups will be shipped when complete, which will be at the longest model lead time. Any orders for Stocked models only will be shipped as soon as possible, unless otherwise requested. Due to the quick turnaround of these orders, no shipping notification will be provided. Sorry, but we cannot accept C.O.D. orders. We do accept Visa, Master Card, American Express, and Discover as forms of payment.

# Changes or Cancellations of Orders

Purchase orders acknowledged by Virco Inc. cannot be changed or cancelled without Virco Inc.'s consent, which consent may be conditioned upon Customer's agreement to pay increased or additional expenses resulting from the requested change or cancellation, including but not limited to a twenty-five percent (25%) cancellation charge if order is cancelled or changed within a minimum of twenty (20) days prior to expected delivery date as acknowledged. Products with custom options cannot be cancelled or returned.

